

# Responsible Recruitment Toolkit Website Terms of Use

Welcome to the Responsible Recruitment Toolkit (RRT) website. If you continue to browse, register or subscribe to this website you agree to comply with and be bound by the following terms and conditions of use, which govern our relationship with you in relation to this website.

The RRT website is owned by allianceHR Ltd operating in partnership with the Association of Labour Providers Ltd, of Camberley House, 1 Portesbery Road, Camberley, Surrey GU15 3SZ (the Scheme Owners). Enquiries regarding these terms of use should be emailed to [info@responsiblerecruitmenttoolkit.org](mailto:info@responsiblerecruitmenttoolkit.org).

Definitions:

- *Business entity* means a business legal entity that conforms with laws and regulations.
- *User* means an individual who visits or interacts with the RRT website.
- *Registration/registering* means the process of entering business information to create a Free Account.
- *Scheme Owner* means allianceHR Ltd operating in partnership with the Association of Labour Providers Ltd.
- *Multi Account* means an account which allows a Subscriber to set-up and access Sub Accounts (Single Accounts).
- *Sub Account* means an account which is set-up, linked and accessed by a Multi Account.
- *Subscription* means the process of entering business information and paying to create a paid-for account (Single or Multi Account).
- *Subscribers* means users who have paid to create a paid-for account (Single or Multi Account).

1. The use of this website is subject to the following terms: The content of the pages and materials of this website are for User's general information and use only. It is subject to change without notice. The Scheme owners, our partners and any third parties do not provide any warranty or guarantee as to the accuracy, timeliness, performance, completeness or suitability of the information and materials found or offered on this website for any particular purpose. Users acknowledge that such information and materials may contain omissions, inaccuracies or errors and we expressly exclude liability for these to the fullest extent permitted by law.
2. Use of any information or materials contained on this website is entirely at Users own risk, for which the Scheme Owners shall not be liable for any direct or consequential loss. Users are responsible for ensuring that any products, services or information available through this website meet their specific requirements. It is strongly recommended that Users take legal or other professional advice as appropriate if you require any specific guidance in connection with the information available through this website.
3. From time-to-time this website may also include links to other websites. These links are provided for Users convenience to provide further information. They do not signify that the Scheme Owners endorse the website(s). We have no responsibility for the content of the linked website(s).
4. Users may create a link to this website from another website or document, only with prior written consent.
5. Business legal entities only are permitted to subscribe to RRT.
6. By registering on this website Users agree to receive emails from the Scheme Owners relevant to responsible recruitment, and service updates. Users have the option to 'opt-out' from receiving marketing emails.
7. Consultancies, NGOs/charities, trade associations and academic institutions require a partnership agreement to subscribe to RRT. Please email [info@responsiblerecruitmenttoolkit.org](mailto:info@responsiblerecruitmenttoolkit.org) for more information.
8. Users may only use RRT to self-assess the business entity described at registration/subscription. Users confirm that the business details submitted at subscription/registration are correct, including the business name and annual turnover which determines the subscription fees paid. The Scheme Owners reserve the right to reject a subscription request and refund any Users found to have submitted incorrect details, or cancel a subscription without refund of any Users using RRT to assess a business which does not operate under the same business entity.
9. The Scheme Owners use appropriate technical and organisational measures to back-up data input and contained on the website. Data back-up cannot be guaranteed and Users should retain their own back-up of any the data inputted. Where Scheme Owners become aware of data loss, Users will be notified.
10. The Scheme Owners operate procedures and security features to reduce the risk of unauthorised access to data input in on the website. The transmission of any information via the internet is not completely secure and the data input by Users is done so at their own risk. Where Scheme Owners become aware of data loss, Users will be notified.
11. Multi Account Subscribers confirm that any Sub Accounts created and linked to their account operate under the same business entity described at registration/subscription, for example as different operating sites,

business units or functions. The Scheme Owners reserve the right to reject a request to create a Sub Account which is found not to operate under the same business entity.

12. By using a subscription discount code, Users confirm that they have authority to use such a code from the issuing party i.e. Users are:
  - A member of the Association of Labour Providers, or;
  - A business operating in the supply chain of one of the RRT Sponsors, or;
  - A Clearview Scheme Applicant that has commenced pre-certification audit planning with an audit body.
13. The Scheme Owners reserve the right to reject a subscription request and refund any party found to use a discount code without authority.
14. Consultancies, NGOs/charities, trade associations and academic institutions require a partnership agreement to subscribe to RRT.
15. The Scheme Owners reserve the right to use data input to the website by Users to produce and publish statistical anonymised composite reports. By using a Sponsor Discount code, Users confirm that the Scheme Owners may share their company name and address only with the RRT Sponsors, where the User has indicated they operate within their supply chain. The Scheme Owners will treat in confidence all User data input and contained within the website, other than that which is in the public domain or unless otherwise required to do so by law.
16. Your use of this website and any dispute arising out of such use of the website is subject to the laws of England and Wales.

- End -